

October 9, 2025

Regular Meeting

BE IT REMEMBERED, that on the 9th day of October, A.D., 2025 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims: ACTION REQUIRED
6. Approval of Previous Minutes as follows: August 14, 2025 Budget Workshop; August 19, 2025 Special Meeting; August 19, 2025 Budget Workshop; August 28, 2025 Regular Meeting; September 8, 2025 Public Workshop; September 11, 2025 Public Hearing at 8:30 AM; September 11, 2025 Public Hearing at 9:00 AM; September 11, 2025 Public Hearing at 9:30 AM; September 11, 2025 Public Hearing at 9:45 AM; September 11, 2025 Regular Meeting; September 16, 2025 Joint Meeting. ACTION REQUIRED.
7. TxDOT to provide Monthly Updates.
8. Discussion and Action to approve Interlocal Cooperation Agreement between Kenedy County Texas and Willacy County Texas regarding the housing of prisoners in Willacy County Jail. ACTION REQUIRED.
9. Discussion and Action to approve for the Veterans Office to apply for the Texas Veterans Commission (TVC) General Assistance Grant FY 2026-2027. ACTION REQUIRED.
10. Discussion and Approval to continue the payment of salaries and fringes for all District Attorney Employees being paid by the Domestic Violence Unit (Fund 51), Victim Assistance Unit (Fund 52), and Border Prosecution Unit (Fund 56) grants pending award of the FY26 grants. ACTION REQUIRED.
11. Discussion and Possible Action to approve stipend for District Attorneys Victim Assistance Coordinator in the amount of \$3,000.00 to be paid from DA Fund 50 in one lump sum on the next payroll date. If approved, Budget Amendment will follow. POSSIBLE ACTION REQUIRED.
12. Discussion and Possible Action to approve to hire part-time Intake Clerk, to work no more than 24 hours per week, at a rate of \$12.50 per hour to be paid from DA Fund 50. If approved, Budget Amendment will follow. POSSIBLE ACTION REQUIRED.
13. Discussion and Possible Action to approve to hire full time District Attorney Investigator at a salary of no more than \$70,000.00 per year, to be paid from DA Fund 50 or DA Fund 60, depending on available funding. If approved, Budget Amendment will follow. POSSIBLE ACTION REQUIRED.

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14. Discussion and Action to approve submitting Formal Letter of Acceptance to the Texas Department of Agriculture for the updated Texas Colonias Program Survey. ACTION REQUIRED
15. Discussion and Action to purchase membership for RGV Partnership for \$500.00 to be paid from Fund 40 and to approve payment upon invoice received. ACTION REQUIRED.
16. Discussion and Action to approve accepting Notice of Award from the Texas General Land Office for CEPRA Cycle 14 funding for the total amount of \$99,000.00 for the Laguna Point Shoreline Protection-Phase I Project. ACTION REQUIRED.
17. Discussion and Action to approve accepting Notice of Award from the Texas General Land Office for CEPRA Cycle 14 funding for the total amount of \$111,000.00 for the Fred Stone Shoreline Protection Phase II Project. ACTION REQUIRED
18. Approval of Monthly Reports. ACTION REQUIRED
19. Approval of Travel Request. ACTION REQUIRED.
20. Approval of Treasurers Report. ACTION REQUIRED
21. Approval of Budget Amendments. ACTION REQUIRED
22. Approval of Tax Collector Report. ACTION REQUIRED
23. Review of Special Claims.
24. Review monthly reports on jail count.
25. Review of monthly employee overtime report.
26. EXECUTIVE SESSION:
 - a. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
 - b. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).
 - c. Confer with Commissioners Court legal counsel regarding legal issues with real estate acquisition, pursuant to V.T.C.A., Government Code, Section 551.071.
27. ACTION RELATIVE TO EXECUTIVE SESSION:
 - a. Possible Action.
 - b. Possible Action.
 - c. Possible Action
28. Adjourn.

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THE COURT MET:
PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Micaela “Kelly” Zamorano-Alaniz,	Commissioner, Precinct 1,	ABSENT
Mario Tijerina,	Commissioner, Precinct 2,	
Henry De La Paz,	Commissioner, Precinct 3,	ABSENT
Ernesto Garcia,	Commissioner, Precinct 4,	
Annette Hinojosa,	County Attorney,	ABSENT
Maria Del Carmen Maldonado,	County Auditor,	
Elizabeth Rios,	County Chief Deputy Clerk,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Frances L. Najera
Brianna Mendez
Daniel Suarez
Ron Whitlock

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioners Micaela “Kelly” Zamorano-Alaniz and Henry De La Paz – **ABSENT**
3. Pledge / Invocation – Commissioner Ernesto Garcia
4. Public Comments – None

Agenda # 5
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 6

IN REGARDS TO APPROVAL OF
PREVIOUS MINUTES AS FOLLOWS:
AUGUST 14, 2025 BUDGET WORKSHOP,
AUGUST 19, 2025 SPECIAL MEETING,
AUGUST 19, 2025 BUDGET WORKSHOP,
AUGUST 28, 2025 REGULAR MEETING,
SEPTEMBER 8, 2025 PUBLIC WORKSHOP,
SEPTEMBER 11, 2025 PUBLIC HEARING
AT 8:30 A.M., SEPTEMBER 11, 2025
PUBLIC HEARING AT 9:00 A.M., SEPTEMBER
11, 2025 PUBLIC HEARING AT 9:30 A.M.,
SEPTEMBER 11, 2025 PUBLIC HEARING AT
9:45 A.M., SEPTEMBER 11, 2025 REGULAR
MEETING AND SEPTEMBER 16, 2025
JOINT MEETING

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of previous minutes as follows: August 14, 2025 Budget Workshop, August 19, 2025 Special Meeting, August 19, 2025 Budget Workshop, August 28, 2025 Regular Meeting, September 8, 2025 Public Workshop, September 11, 2025 Public Hearing at 8:30 a.m., September 11, 2025 Public Hearing at 9:00 a.m., September 11, 2025 Public Hearing at 9:30 a.m., September 11, 2025 Public Hearing at 9:45 a.m., September 11, 2025 Regular Meeting and September 16, 2025 Joint Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 7

TXDOT TO PROVIDE
MONTHLY UPDATES

As per the Chairman, there is not one present from TxDOT to provide monthly updates.

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Agenda # 8
DISCUSSION AND ACTION TO
APPROVE INTERLOCAL COOPERATION
AGREEMENT BETWEEN KENEDY
COUNTY, TEXAS AND WILLACY COUNTY,
TEXAS REGARDING THE HOUSING
OF PRISONERS IN WILLACY COUNTY
JAIL

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of Interlocal Cooperation Agreement between Kenedy County, Texas and Willacy County, Texas regarding the housing of prisoners in Willacy County Jail, upon Legal's Review. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 9
DISCUSSION AND ACTION TO
APPROVE FOR THE VETERANS
OFFICE TO APPLY FOR THE TEXAS
VETERANS COMMISSION (TVC)
GENERAL ASSISTANCE GRANT
FY 2026-2027

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval for the Veteran's Office to apply for the Texas Veterans Commission (TVC) General Assistance Grant FY 2026-2027. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 10

DISCUSSION AND APPROVAL TO
CONTINUE THE PAYMENT OF
SALARIES AND FRINGES FOR ALL
DISTRICT ATTORNEY EMPLOYEES
BEING PAID BY THE DOMESTIC
VIOLENCE UNIT (FUND 51), VICTIM
ASSISTANCE UNIT (FUND 52) AND
BORDER PROSECUTION UNIT (FUND
56) GRANTS PENDING AWARD OF
THE FY 26 GRANTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to continue the payment of salaries and fringes for all District Attorney Employees being paid by the Domestic Violence Unit (Fund 51), Victim Assistance Unit (Fund 52) and Border Prosecution Unit (Fund 56) grants pending award of the FY 26 grants. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11

DISCUSSION AND POSSIBLE
ACTION TO APPROVE STIPEND
FOR DISTRICT ATTORNEY'S VICTIM
ASSISTANCE COORDINATOR IN THE
AMOUNT OF \$3,000.00 TO BE PAID
FROM DA FUND 50 IN ONE LUMP
SUM ON THE NEXT PAYROLL DATE.
IF APPROVED, BUDGET AMENDMENT
WILL FOLLOW

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of stipend for District Attorney's Victim Assistance Coordinator in the amount of \$3,000.00 to be paid from DA Fund 50 in one lump sum on the next payroll date. If approved, Budget Amendment will follow. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 12

DISCUSSION AND POSSIBLE
ACTION TO APPROVE TO HIRE
PART-TIME INTAKE CLERK, TO
WORK NO MORE THAN 24 HOURS
PER WEEK, AT A RATE OF \$12.50
PER HOUR TO BE PAID FROM DA
FUND 50. IF APPROVED, BUDGET
AMENDMENT WILL FOLLOW

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to hire part-time Intake Clerk, to work no more than 24 hours per week, at a rate of \$12.50 per hour to be paid from DA Fund 50. If approved, Budget Amendment will follow. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13

DISCUSSION AND POSSIBLE
ACTION TO APPROVE TO HIRE
FULL-TIME DISTRICT ATTORNEY
INVESTIGATOR AT A SALARY OF
NO MORE THAN \$70,000.00 PER
YEAR, TO BE PAID FROM DA FUND
50 OR DA FUND 60, DEPENDING ON
AVAILABLE FUNDING. IF APPROVED,
BUDGET AMENDMENT WILL FOLLOW

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to hire full-time/part-time District Attorney Investigator at a salary of no more than \$70,000.00 per year, to be paid from DA Fund 50 or DA Fund 60, depending on available funding. If approved, Budget Amendment will follow. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 14
DISCUSSION AND ACTION TO
APPROVE SUBMITTING FORMAL
LETTER OF ACCEPTANCE TO THE
TEXAS DEPARTMENT OF AGRICULTURE
FOR THE UPDATED TEXAS COLONIAS
PROGRAM SURVEY

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of submitting Formal Letter of Acceptance to the Texas Department of Agriculture for the updated Texas Colonias Program Survey. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15
DISCUSSION AND ACTION TO
PURCHASE MEMBERSHIP FOR RGV
PARTNERSHIP FOR \$500.00 TO BE
PAID FROM FUND 40 AND TO
APPROVE PAYMENT UPON INVOICE
RECEIVED

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to purchase membership for RGV Partnership for \$500.00 to be paid from Fund 40 and to approve payment upon invoice received. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16

DISCUSSION AND ACTION TO
APPROVE ACCEPTING NOTICE
OF AWARD FROM THE TEXAS
GENERAL LAND OFFICE FOR
CEPRA CYCLE 14 FUNDING FOR
THE TOTAL AMOUNT OF \$99,000.00
FOR THE LAGUNA POINT SHORELINE
PROTECTION-PHASE I PROJECT

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of accepting Notice of Award from the Texas General Land Office for CEPRA Cycle 14 funding for the total amount of \$99,000.00 for the Laguna Point Shoreline Protection-Phase I Project. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17

DISCUSSION AND ACTION TO
APPROVE ACCEPTING NOTICE
OF AWARD FROM THE TEXAS
GENERAL LAND OFFICE FOR
CEPRA CYCLE 14 FUNDING FOR
THE TOTAL AMOUNT OF \$111,000.00
FOR THE FRED STONE SHORELINE
PROTECTION PHASE II PROJECT

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of accepting Notice of Award from the Texas General Land Office for CEPRA Cycle 14 funding for the total amount of \$111,000.00 for the Fred Stone Shoreline Protection Phase II Project. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 18

IN REGARDS TO APPROVAL
OF MONTHLY REPORTS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19

IN REGARDS TO APPROVAL
OF TRAVEL REQUESTS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that the following travel requests be approved:

1. Community Development Specialist, Jessica Rodriguez to Austin, Texas on October 22, 2025.
2. District Attorney's Office, Cindy Ademeit, Gloria C. Cortez, Leticia Muniz and Zoe Rodriguez to Grapevine, Texas on November 5-7, 2025.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20

IN REGARDS TO APPROVAL
OF TREASURER'S REPORT

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 21

IN REGARDS TO APPROVAL
OF BUDGET AMENDMENTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of Budget Amendments, as received and presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 22

IN REGARDS TO APPROVAL
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23

IN REGARDS TO REVIEW
OF SPECIAL CLAIMS

As per the Chairman, Review of Special Claims.

Agenda # 24

REVIEW OF MONTHLY REPORTS
ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count.

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Agenda # 25
REVIEW OF MONTHLY EMPLOYEE
OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

- Agenda # 26
EXECUTIVE SESSION:
- (A) CONFER WITH COMMISSIONERS
COURT LEGAL COUNSEL REGARDING
PENDING OR CONTEMPLATED
LITIGATION AND/OR NEGOTIATIONS
INVOLVING THE COUNTY, ITS EMPLOYEES,
OR ITS INTERESTS, PURSUANT TO VTCA
GOVERNMENT CODE, SECTION 551.071 (A)
AND (2)
 - (B) DELIBERATION REGARDING PENDING OR
CONTEMPLATED LITIGATION AND/OR
NEGOTIATIONS INVOLVING THE COUNTY,
ITS EMPLOYEES, OR ITS INTERESTS,
PURSUANT TO V.T.C.A. GOVERNMENT
CODE, SECTION 551.071 (A) AND (2)
 - (C) CONFER WITH COMMISSIONERS COURT
LEGAL COUNSEL REGARDING LEGAL
ISSUES WITH REAL ESTATE ACQUISITION,
PURSUANT TO V.T.C.A., GOVERNMENT
CODE, SECTION 551.071

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Agenda # 27

ACTION RELATIVE TO EXECUTIVE
SESSION:

- (A) POSSIBLE ACTION.
- (B) POSSIBLE ACTION.
- (C) POSSIBLE ACTION.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to take no action on item numbers 27 A, B and C. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.